

Event Volunteer

Department:	Various - Operations, Creative Programme, Learning, Commercial Events and Research.
Volunteer Supervisors:	Various - Events Officer, Creative Programme Manager, Duty Managers on site.

Why join us?

The Shakespeare Birthplace Trust is an independent charity which cares for the world's greatest Shakespeare heritage sites in Stratford upon Avon, and promotes the enjoyment and understanding of his works, life and times all over the world. Celebrating Shakespeare is at the heart of everything we do. Our volunteer team help us achieve these goals, so join us and help create a wonderful experience for our global audiences.

Over the coming years the Shakespeare Birthplace Trust has some exciting events taking place and we would like you to help us create a wonderful experience for the visitors of the Shakespeare family homes, and get the chance to enjoy the events yourself.

What will you be doing?

- Assist with the smooth running and delivery of various types of events (please see our website under the [What's On](#) section for the types of events we produce).
- Help set up the event, this can involve putting out tables and chairs, creating displays with activities, banners or leaflets.
- Be of general assistance and make visitors and participants feel welcome.
- Answer questions about the overall event or the Trust in general.
- In the case of an emergency or an injury, guide people in the right direction.
- Be an ambassador for the Trust.
- A briefing will be given before each event.

Which skills are valuable as a volunteer?

- Good people skills with the ability to talk confidently to both individuals and small groups.
- The ability to remain calm in a busy environment.
- The ability to make people feel welcomed and valued.
- The ability to be practical and hands-on, to help facilitate the smooth running of the event.
- Good teamwork and good communication skills.
- An open and friendly mindset.

Additional information

- Volunteers to dress in red and black clothing or Trust t-shirts to be provided.
- Volunteer badges will be provided.
- Smoking is not allowed on site.
- Food is not provided, but may be available to purchase at some events.
- Drinks are provided, and may also be available to purchase at some events.
- A briefing will be provided as necessary.
- Volunteers will not be expected to remain in the same spot all day, and will have opportunity to explore the rest of the event.

Accessibility

- Unfortunately not all of our sites are fully wheelchair accessible, and may provide difficulties for those with mobility needs.
- For access information on our sites, see our website here:
<https://www.shakespeare.org.uk/visit/plan-your-visit/access/>

Benefits of joining us

- On completion of 20 hours volunteering for the Trust, all volunteers receive a volunteer card giving free entry to SBT properties and a range of discounts.
- Annual service award each February for volunteers who have achieved 200 hours or more of volunteering in the previous year.
- Volunteer celebration days and coffee morning chats will be programmed throughout the year.
- We can provide references.
- We can provide reimbursement of travel expenses only.
- You can be involved in our Volunteer Forum: Volunteer Champions.



Have any questions...

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